

**U.S. DEPARTMENT OF ENERGY
Facilities Information Management System (FIMS)
REQUEST FOR CHANGE*
Chg. Req. # 10-01**

REQUESTER NAME: CINDY HUNT

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**AFFILIATION (CK
ONE):**

DOE

OTHER
FED

CONTRACTOR NAME:

PROPOSED CHANGE: INCLUDE THE FOLLOWING EXISTING DATA FIELDS:

- MISSION DEPENDENCY
- OWNED/INGRANT INDICATOR (PROPERTY)
- RENEWAL OPTIONS
- RENEWAL OPTIONS - ADDITIONAL YEARS

ON EXISTING FIMS REPORT 020, BUILDING LEASE INFORMATION REPORT.

JUSTIFICATION: THE EXISTING STANDARD REPORT INCLUDES THE MAJORITY OF DATA NEEDED TO REFLECT THE STATUS AND AMOUNT OF LEASED SPACE AT A SITE FOR INCLUSION IN THE TEN YEAR SITE PLAN. INCLUDING THE ADDITIONAL DATA FIELDS PROVIDES THE REMAINS OF THE NECESSARY INFORMATION ON A SINGLE REPORT.

ANTICIPATED IMPACT ON FIMS USERS: NONE.

PLEASE DO NOT TYPE BELOW THIS LINE

REMARKS (REVIEWERS, PLEASE ADD YOUR SIGNATURE AND DATE):

FAC APPROVED, OCTOBER 21, 2009
IMPLEMENTED INTO RELEASE 1.35 ON SEPTEMBER 2, 2010

***USE THIS FORM TO REQUEST A CHANGE TO FIMS' DATA BASE PROGRAM, POLICY, PROCEDURE OR DOCUMENTATION.**

MAIL COMPLETED FORM TO: JANE NATIONS
Y12 NATIONAL SECURITY COMPLEX
PHONE (865) 574-4082

OR DOWNLOAD FORM FROM: FIMS WEB PAGE: <http://fimsinfo.doe.gov/downloads.htm>
COMPLETE FORM AND E-MAIL TO: nationsja@y12.doe.gov
